

COURSE OUTLINE

(1) GENERAL

SCHOOL	Social Sciences		
ACADEMIC UNIT	Department of Sociology		
LEVEL OF STUDIES	Undergraduate		
COURSE CODE	MEOK 295	SEMESTER	5th
COURSE TITLE	Methodology and Principles of Scientific Essay Writing		
INDEPENDENT TEACHING ACTIVITIES <i>if credits are awarded for separate components of the course, e.g. lectures, laboratory exercises, etc. If the credits are awarded for the whole of the course, give the weekly teaching hours and the total credits</i>		WEEKLY TEACHING HOURS	CREDITS
		3	5
Add rows if necessary. The organisation of teaching and the teaching methods used are described in detail at (d).			
COURSE TYPE <i>general background, special background, specialised general knowledge, skills development</i>	Specialised		
PREREQUISITE COURSES:	Not required		
LANGUAGE OF INSTRUCTION and EXAMINATIONS:	Greek		
IS THE COURSE OFFERED TO ERASMUS STUDENTS	No		
COURSE WEBSITE (URL)	e-learn		

(2)

(2) LEARNING OUTCOMES

Learning outcomes

The course learning outcomes, specific knowledge, skills and competences of an appropriate level, which the students will acquire with the successful completion of the course are described.

Consult Appendix A

- Description of the level of learning outcomes for each qualifications cycle, according to the Qualifications Framework of the European Higher Education Area
- Descriptors for Levels 6, 7 & 8 of the European Qualifications Framework for Lifelong Learning and Appendix B
- Guidelines for writing Learning Outcomes

Through the conceptual approach and characteristics of a scientific paper, its individual content and its writing principles, students are intended to be able to:

- Characterize a paper as scientific, in distinction from other types of papers or texts.
- Distinguish the types and categories of scientific papers.
- Know the basic structure of a scientific paper.
- Use the appropriate language and writing that is appropriate and/or required when preparing a scientific paper.
- Conduct a correct and complete bibliographic search and review on a topic under investigation in a scientific paper.
- Apply the fundamental principles of ethics and deontology of scientific research.

General Competences

Taking into consideration the general competences that the degree-holder must acquire (as these appear in the Diploma Supplement and appear below), at which of the following does the course aim?

<i>Search for, analysis and synthesis of data and information, with the use of the necessary technology</i>	<i>Project planning and management</i>
<i>Adapting to new situations</i>	<i>Respect for difference and multiculturalism</i>
<i>Decision-making</i>	<i>Respect for the natural environment</i>
<i>Working independently</i>	<i>Showing social, professional and ethical responsibility and sensitivity to gender issues</i>
<i>Team work</i>	<i>Criticism and self-criticism</i>
<i>Working in an international environment</i>	<i>Production of free, creative and inductive thinking</i>
<i>Working in an interdisciplinary environment</i>	<i>.....</i>
<i>Production of new research ideas</i>	<i>Others...</i>
	<i>.....</i>

Adapting to new situations
Working independently
Team work
Working in an interdisciplinary environment
Production of new research ideas
Project planning and management
Respect for difference and multiculturalism
Showing social, professional and ethical responsibility and sensitivity to gender issues
Criticism and self-criticism
Production of free, creative and inductive thinking

(3) SYLLABUS

- Introductory and conceptual approaches - concept and characteristics of scientific work
- Categories of scientific works
- Content of scientific work (title, abstract, introduction, method - methodology, results, discussion, conclusions, bibliography, etc.).
- The Introduction, in particular, in scientific work
- The Results, in particular, in scientific work
- Bibliography, in particular, in scientific work (search, library systems, databases, bibliographic review, types of bibliographic review, etc.)
- Intermediate consolidation exercises
- Language and writing of scientific work
- Bibliographic references - concept and types
- Issues of ethics and research ethics
- Plagiarism - concept and types
- Consolidation exercises
- Consolidation exercises

(4) TEACHING and LEARNING METHODS - EVALUATION

DELIVERY <i>Face-to-face, Distance learning, etc.</i>	Face-to-face	
USE OF INFORMATION AND COMMUNICATIONS TECHNOLOGY Use of ICT in teaching, laboratory education, communication with students	Yes	
TEACHING METHODS The manner and methods of teaching are described in detail. Lectures, seminars, laboratory practice, fieldwork, study and analysis of bibliography, tutorials, placements, clinical practice, art workshop, interactive teaching, educational visits, project, essay writing, artistic creativity, etc. The student's study hours for each learning activity are given as well as the hours of non-directed study according to the principles of the ECTS	Activity	Semester workload (in hours)
	Lectures	40%
	Homework besides final assessment (readings)	50%
	paper	10%
	Course total	100%
STUDENT PERFORMANCE EVALUATION Description of the evaluation procedure Language of evaluation, methods of evaluation, summative or conclusive, multiple choice questionnaires, short-answer questions, open-ended questions, problem solving, written work, essay/report, oral examination, public presentation, laboratory work, clinical examination of patient, art interpretation, other Specifically-defined evaluation criteria are given, and if and where they are accessible to students.	Written, in the Greek language, through the formulation of short-answer questions and/or essay development questions, which concern and cover topics taught during lectures.	

(5) ATTACHED BIBLIOGRAPHY

Suggested bibliography:
Venianaki A. & Georgiadis M., (2021), <i>Writing a Scientific Paper in the Social Sciences and Humanities – a Practical Guide</i>, Gutenberg Publishing House, Athens. Evdoridou E. & Karakasidis Th., (2018), <i>Academic Writing: Synthesis and Analysis of Science, Art and Culture Texts – Application of Semiotic Analysis with Examples of Expression in Four European Languages</i>, Tziola Publishing House (3rd Edition), Athens. Zafeiropoulos K., (2015), <i>How is a Scientific Paper Done? Systematic Research and Writing Papers</i>, Kritiki Publishing House (2nd Edition), Athens. Iosifidis Th., (2008), <i>Qualitative Research Methods in the Social Sciences</i>, Kritiki Publishing House, Athens. Liarkovas P., Dermatis Z. & Komninou D., (2018), <i>Research Methodology and Writing Scientific Papers</i>, Tziola Publishing House, Athens.
Related academic journals:

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